



AVA CompWeb

CompWeb Coach's Help Manual

Spring 2009

2.1

This is a revised version of this document. It covers changes made to CompWeb for the spring of 2009 competitions. This manual covers the use of CompWeb by Coaches or others to register for a competition. See the Fest Manager's Manual for use of CompWeb by competition managers and the Scoring Manual on how to use the Scoring Program.

The current AVA and USEF rules take precedence over the contents of this document. Any conflict between the contents of this document and the rules shall be resolved in favor of the current rules.

Read the Prize List before registering. Any conflict between the contents of this document and the Prize List rules shall be resolved in favor of the Prize List.

DRAFT Manual

Introduction.....	3
Definitions.....	3
Getting Started.....	4
Logging In.....	4
Main Page.....	5
COMPETITION INFO.....	5
ENTRY FORMS TO COMPLETE.....	5
Member Registration Form.....	5
Horses Registration Form.....	6
Entries	7
Individual Entry.....	7
Add New Individual Entry form.....	8
Add Go Details.....	8
Add Vaulters.....	9
Review Classes Entered.....	11
Edit Coach, Longeur, Horse, or Notes.....	11
Edit Vaulters.....	11
Team Entry.....	12
Team Go Details.....	12
Current Team Entries.....	13
Edit Vaulters.....	13
Pas De Deux / Pairs Entry.....	14
Green Horse Entry.....	14
Novice Class Entries.....	14
Stabling.....	15
T-Shirts / Programs / Other.....	15
REPORTS FOR YOUR INFORMATION.....	16
Order of Go.....	16
Close of Entries.....	16
SHEETS TO PRINT AND SUBMIT WITH PAYMENT.....	16
Payment Sheet.....	16
USEF Registration.....	18
Stabling Emergency Information Cards.....	18
CLUB ADMINISTRATIVE SETTINGS.....	19
Change Club Password.....	19
Change Club Information for this event, enter Volunteer Coordinator.....	19
Official AVA Competition Information.....	20

Introduction

The AVA CompWeb on-line entry system is designed for a vaulting club delegate (or coach) to complete the club's competition registration form using an Internet connection and a web browser. Once the registration for a club is complete, the data is used by the Fest Manger, to facilitate the running of a competition.

It is strongly encouraged that the coach enters all the required information for their club well before the close of entries. The information can be changed until the close of entries and should be double checked prior to the close of entries. Any errors discovered after the close of entries may result in fines.

Definitions

The following are definitions of terms used in this manual. The meaning of some of the terms depends on the context in which they are used.

Class: A group of exercises that are scored together. The class may consist of one or more rounds. e.g. Silver Individual, A Team, or Open Barrel. The class is assigned a number consisting of 2 or 3 digits.

Round: The different exercises such as Freestyle or Compulsories that are part of a class. A round is assigned a letter. The AVA Rule Book uses the term section for this.

Round I, Round II: Usually a combination of a Freestyle round and a Compulsories round. These are scored for Round I. Vaulters are qualified to participate in Round II based on Round I scores.

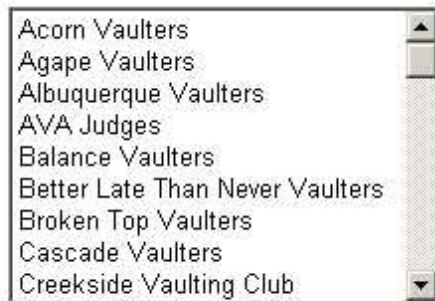
Overall: The combination of Round I and Round II.

Go: One or more vaulter entering the ring together to compete in a round.

Getting Started

To begin, the club delegate or coach must go to the CompWeb site at <http://vaulting.swcp.com> and select the link for the competition. This will bring up a login page.

Select Your Club:



A dropdown menu with a scroll bar, listing the following clubs: Acorn Vaulters, Agape Vaulters, Albuquerque Vaulters, AVA Judges, Balance Vaulters, Better Late Than Never Vaulters, Broken Top Vaulters, Cascade Vaulters, and Creekside Vaulting Club.

The Prize List and the related documents contain the official information on this competition.

You must download, read and understand these documents before using this site to register for the Competition

Link to download the [Prize List Files](#)

Print releases and forms as needed and mail them with your payment.

Password:

Logging In

Prior to logging in the coach should download and read the Prize List.

Select the your club name and enter the password, which was emailed, to the club email address, by the fest manager, prior to the opening of the registration. If the club is not listed or the password is not working, contact the fest manager. Click the Login button to log in.

Main Page

The main page header includes the name and information about the competition including the location, dates, and the close of entries. This header will appear on most of the pages.

There are six sections of pages to be used for registration. These are:

- COMPETITION INFO
- ENTRY FORMS TO COMPLETE
- REPORTS FOR YOUR INFORMATION
- SHEETS TO PRINT AND SUBMIT WITH PAYMENT
- CLUB ADMINISTRATIVE SETTINGS
- Related AVA Competition Information

COMPETITION INFO

The link “List of Offered Classes” will open a page that list the classes being offered at the competition. The list contains information on what rounds of the class are offered and the cost for the class.

Offered Class and additional information for the competition should be included in the Prize List files. These can be read from a link on the login page.

ENTRY FORMS TO COMPLETE

Forms to complete contain links to all the entry forms, which must be completed prior to close of entries. These include registrations forms for all participants and horses, the entry forms for each class, and stabling requests

Member Registration Form

This registration form is for entering people.

All coaches, longeurs, vaulters, horse owners, and horse trainers must be registered as participants using the Member Registration Form. Each participants is entered in one of two ways: (1) by selecting the participant from the select list of members of the AVA belonging to your club, then editing or adding the incorrect or missing information, or (2) typing in all the information for the participant. If the information for a person is typed in, instead of being selected from the Club’s list, the person’s record will show in blue type.

In either case, in the Add Participant Form, fill in the text boxes or select from the pull down menu to complete the form. The AVA number is required for all coaches, vaulters, and longeurs. If someone does not have an AVA number enter ‘new’ in place of the number. At USEF recognized competitions, USEF numbers are required for all vaulters, coaches, and longeurs that are registered for USEF classes, USEF numbers are also required for all owners and trainers of horses in a USEF class. If a person does not have a USEF number enter ‘pending’. After completing the entry for a person, select the *Add* button to register that person.

Persons with numbers shown as new or pending must obtain a valid number before the competition.

CLUB PEOPLE REGISTERED WITH AVA

Selecting a person from this list will partially fill in the Add Participant Form. You must correct or add missing information in the Add Form, then select the Add button to register that person as a participant. Once a person is registered for this competition the person should no longer show in this list.

- Haley Kohn X27
- Alaina Riedel X16
- Jenna Riedel X17

ADD PARTICIPANT FORM

You can use the 'CLUB PEOPLE REGISTERED WITH AVA' select list or fill in all information fields. Select the Add button to register this person for the competition.

									*** USEF ONLY ***					
First Name	Last Name	Gender	Medal	Fun Fest Only	Rating	AVA # or 'New'	US Citizen	Vaulter in this event	Lounger in this event	Coach in this event	USEF # or 'PENDING'	Trainer for horse in this event	Horse Owner for horse in this event	
		Female	None	No	U		Yes	Yes	No	No		No	No	Add

REGISTERED PATICIPANTS

									*** USEF ONLY ***					
First Name	Last Name	Gender	Medal	Fun Fest Only?	Rating	AVA # or 'New'	US Citizen	Vaulter	Lounger	Coach	USEF # or 'PENDING'	Trainer	Horse Owner	
Jane	Egger	Female	Silver	No		293	Yes	No	No	Yes	210339	No	No	Remove Edit
Ruthann	Goodrich	Female		No	U	W63	Yes	Yes	No	No		No	No	Remove Edit
Hannah	Horsmon	Female	Silver	No	U	440	Yes	Yes	No	Yes	4753535	No	No	Remove Edit

Below the Add Participant Form is a table listing all people who have already been registered for the club.

Selecting the *Remove* link will delete the person in that row’s registration. **If the person to be removed has been entered in any class as a coach, lounger, or vaulter, remove them from all their classes before removing them here.**

The *Edit* link brings up a web page that allows the information to be changed for that person.

Horses Registration Form

This registration form is for entering horses.

The horse form is very similar to the Member’s form. Each horse is entered in one of two ways: (1) by selecting the horse from the select list registered club horses, then editing or adding the incorrect or missing information, or (2) adding in all the information for the horse.

If the Competition is USEF Recognized, horses are required to have USEF numbers, if they will be used in a USEF class, or on the same day as a USEF class. Trainers and Owners must be listed for any horse requiring a USEF number. **The owners and trainers must be listed on the Member Registration form with their USEF numbers.** If the horse owner, as registered with the USEF, is the club, a stable, or a corporation that organization needs to be entered with the member registration form. The USEF number for that organization needs to be one listed with the USEF.

DRAFT Manual

CLUB HORSES KNOWN to the AVA

Selecting a horse from this list will partially fill in the Add Horse Form. You must correct or add missing information in the Add Form, then select the Add button to register the horse for this competition. Once a horse is registered for this competition it should no longer show in this list.

Bud 282
Chino 312
Oliver (GG) 32
Sargent 255
Spanish Bayonet 96
Sparkle Plenty 290

ADD HORSE FORM

You can use the 'Club Horses Known to the AVA' select list or fill in all information fields. Select the Add button to register this horse for the competition.

*** USEF ONLY ***										
Horse Name	AVA # or 'New'	Breed	Sex	Age	Color	Height	USEF # or 'PENDING'	Trainer	Owner	
Sargent	255	Belgian/QH	Mare	6	Bay	7	45762	Yossi Martonivioch		Add

REGISTERD HORSES

*** USEF ONLY ***										
Horse Name	AVA # or 'New'	Breed	Sex	Age	Color	Height	USEF # or 'PENDING'	Trainer	Owner	
Doc	95	Belgian	Mare	6	Bay	15	4018666	Yossi Martonivioch		Remove Edit

Entries

These forms are used to register competitors into the specific classes. Only the classes, which are available for registration, will be visible. The forms are divided into individual registrations, team registrations and pas de deux or pair registrations. If Fun Fest (Novice) classes are offered there is a separate entry form for those.

2. Regular Class Entries

[Individual Entry Form](#)

[Team Entry Form](#)

[Pas De Deux / Pairs Entry Form](#)

3. Novice Class Entries

[Fun Fest Individual Entry Form](#)

[Fun Fest Team Entry Form](#)

[Fun Fest Pairs Entry Form](#)

Individual Entry

This page displays the Classes that have vaulters entered from your club. For each Class that have your vaulters entered, there is a table with the vaulters names and the rounds of the Class they have entered checked. Below the table is information on each entered Go for that Class. Beside each Go label are 3 links used to change the entries for that Go.

At the top of the page is a link that will move you past the already entered information to the Add New Individual Entry form

Add New Individual Entry form

36B - Freestyle [\(Edit Coach, Longeur, Horse, or Notes\)](#) [\(Edit Vaulters\)](#) [\(Remove Go\)](#)

Coach: **Sue Smith** *Longeur:* **Sue Smith** *Horse:* **Cambria**

1.	Sydney Lindquist (4B6)
2.	Cayleigh Coester (3P1)

Class 47: Preliminary Trot Barrel

Vaulter Summary

Vaulter	Freestyle
Cayleigh Coester	✓
Sydney Lindquist	✓
April Spehar	✓

47B - Freestyle [\(Edit Coach, Longeur, Horse, or Notes\)](#) [\(Edit Vaulters\)](#) [\(Remove Go\)](#)

Coach: **Sue Smith**

1.	Cayleigh Coester (3P1)
2.	Sydney Lindquist (4B6)
3.	April Spehar (11T)

Add New Individual Entry (Step 1):

1. Select Class:

At the bottom of the page is the Add New Individual Entry form used to add new Goes with individual entries. This is a 3 step process. The first step is to select the Class and select OK.

Add Go Details

Add Entry - Details (Step 2)

Show ALL coaches, horses and loungers from other clubs?
(They must be registered in this system first. Get Permission for horses)

Class: **32 - Silver Individual**

Round:

If "All rounds in this class" is selected, all of the rounds will be created with the same participants. Edit the individual rounds from the main Entries page.

Coach:
(Only one coach allowed per go at this time.)

NOTES:

Enter any special instructions for the Order of Go such as combine Go with Mt.Edan..

Longeur:

Horse:

(Note: Cancelling will result in an incomplete entry to remove or complete later.)

The 2nd step is to select the round of the class or you can select all rounds. If the Go will use a horse, longeur, or coach registered with another club click on the Yes button of "Show ALL coaches, horses and loungers from other clubs?". If all rounds is selected the same coach, horse, longeur, and vaulters will be entered in all the rounds of a class. Select the coach, longeur, and horse from the pull down selection menus. Add any notes that you want the Fest Manager to see when creating the Order of Go. A typical note might be "Combine this Go with the Go of Acorn's on the same horse". Click the OK button to add add the Go and bring up the Add Vaulters form.

These selections can be changed for the different rounds separately, but can not be changed for all rounds at once. Changes are made on a different page.

Add Vaulters

ACORN**Event Detail - Add Vaulters (Step 3)**

Class: 31A - Gold Individual Compulsories RI

Coach: ()

Lounger: ()

Horse: ()

Go Order	Vaulter	
1	\vaulter1 (123)	Remove Vaulter from Go
2	\vaulter2 (456)	Remove Vaulter from Go

Add vaulter(s):

Done

Select the vaulter to add from the select box list. Clicking on the vaulter in the pull-down list will add the vaulter to the go. Depending on a setting for the competition, only eligible vaulters will appear in the list. **The coach is responsible for not entering an ineligible vaulter in a class, even if they appear in the list.** For USEF classes, the vaulter must have a valid USEF number listed on the registration form.

That is, a Silver vaulter will not be in the list for a Bronze class, or a Trot vaulter, already entered in Trot Individuals, will not show up in the list for Copper Individuals. Fun Fest only vaulters will not be listed for Regular classes.

A vaulter can be deleted with the Remove link. When all vaulters have been added to the Go select the Done button. The order of vaulters can be changed after entering.

Review Classes Entered

See screen shot New Individual Entry form above

For each class with registered competitors, there is a table, which lists the vaulters and the rounds they are entered in. There is also a detailed listing of each go, which identifies the order of the vaulters within the go, the horse, coach and longeur.

The *Edit Coach, Longeur, Horse, or Notes* and the *Edit Vaulters* links allow the editing of coaches, longeurs, horses and vaulters. The *Remove Go* link deletes the entire Go.

Edit Coach, Longeur, Horse, or Notes

To modify the coach, longeur, horse, or add or edit the notes click on this link.

If the *Borrowing the Horse and/or Longeur? Yes button* is selected; all the horses and longeurs registered, by any club, will be displayed for selection. Select the correct horse, longeur or coach and save the changes. **If some other club is borrowing one of your horses etc., You must have registered the horse or person before the other club can complete their registration.**

DETAILS FOR 'GO'

Class: **31 A Gold Individual Compulsories RI**

Show all Coaches, Horses and Loungers?

Coach:

Longeur:

Horse:

Edit NOTES: (limit 255 characters)

This is a note

Vaulters: (Edit from Entries page)

- | | |
|----|------------------------|
| 1. | Mary Mc Cormick(622) |
| 2. | Elizabeth Ioannou(F55) |

Edit Vaulters

To edit the vaulters in a go, select the edit vaulter link. From this link, the order of the vaulters can be changed as well as additional vaulters added to the go. Vaulters can also be deleted from the go. To delete the entire go, use remove from the previous page.

Team Entry

The team entry form is almost the same as the individual entry form.

There is an additional pull down list to select a club or clubs that will furnish vaulters for a composite team. **The vaulters for the combined team, from other clubs, must be already registered by their club.**

Add New Team Entry:

1. Select Class:

2. (Optional) Select additional clubs for Composite Team or Cross-Club Doubles (Use Ctrl key to select multiple):

- ACORN VAULTERS
- BEE CREEK
- CHERABLE VAULTERS
- DOUGLAS MTN. VAULTERS
- Free Spirit
- GOLDEN GATE VAULTERS
- HIGHLAND MEADOW VAULTERS
- MILE HIGH VAULTERS

OK

Cancel

Team Go Details

The form for the Team Go Entry details is the same as that for the individual entry except there is an additional text box for typing in a Team Name. **The Team Name is required to be the same for all the rounds of the Class**, and must be unique for any rounds of the Class. The Team Name will default to the Club Name.

Current Team Entries

The display of The Team Goes is almost the same as that for Individual entries. The Edit Vaulters link will open a page to allow changing the Go Order of the vaulters. In addition Vaulters can be removed from the team or vaulters added to the team.

Edit Vaulters

Class: 01A - A Team Computations
 Coach: sue caskey Q
 Lounge: Yossi Markoniloch Q
 House: Doc (54)

Go Order	Vaulter	Club	
<input type="text" value="1"/>	vaulter001 Q	GOLDEN GATE VAULTERS	Remove Vaulter from Go
<input type="text" value="2"/>	vaulter X (8888)	ALBUQUERQUE VAULTERS	Remove Vaulter from Go
<input type="text" value="3"/>	vaulter4 Q	Acom	Remove Vaulter from Go
<input type="text" value="4"/>	vaulter5 Q	Acom	Remove Vaulter from Go
<input type="text" value="5"/>	vaulter Q	Acom	Remove Vaulter from Go
<input type="text" value="6"/>	vaulter6 Q	Acom	Remove Vaulter from Go

Make team a Composite Team or add Clubs to a Composite Team
 Select Clubs from the list below to be in the Composite Team
 (Use Ctrl key to add multiple) Clubs:

MILE-HIGH VAULTERS ▲▼

Add a vaulter to this Go or the Go Code

If you add a vaulter to the Go you can not change the Go Order without returning to the main Entry page and again selecting vaulters.

select vaulter from list

To change the Go Order, and therefore the numbers that should appear on the vaulters back, edit the numbers in the small boxes. When the order is correct select the Change Go Order button. Clubs can be

added to a Composite Team, or a Team made a Composite Team, by selecting the Club from the select menu and select the Add Club button. Vaulters are added by selecting from the select menu.

Pas De Deux / Pairs Entry

The Pas De Deux / Pairs Entry is the same as the team entry except the doubles classes are shown in the pull down list. There is also a select menu to select a club, to allow one of the double's vaulters to be from another club.

When selecting the vaulters for the double it is required that a vaulter be selected from the right hand select menu, before selecting one from the left hand select menu. When the vaulter is selected from the left hand manual the vaulters will both be entered.

Event Detail - Add Vaulters (Step 3)

Class: 21B - Open Pas de Deux Freestyle RI

Coach: Jessica Ballenger (676)

Lounger: Jessica Ballenger (676)

Horse: Amadeus (10)

Go Order	Vaulter	Club	Vaulter2	Club
----------	---------	------	----------	------

Add vaulter(s):

Done

Green Horse Entry

If offered, the entry for a Green Horse is the same as for Individuals except that a vaulter is optional.

Novice Class Entries

DRAFT Manual

The Novice Class entries work the same way as the Regular Class Entries. The classes shown are those marked as Fun Fest.

Stabling

The stabling form is used to request stabling at the fest facility. The top of the form describes the stabling available and the cost. This will be different for every facility.

The Horse Name allows the selection of horses registered by the club. There is also “Tack Room” in the list. This is used to request a stall for use as a tack room.

Stabling Type selection menu will show the types of stabling available at this fest, and the charge for each. The charge will be either per day or for the entire event as noted above.

Select the arrival and departure dates. The dates stabling is available should be in the description. The arrival will default to the day before the start of competition and the departure will default to the last day of competition

Any special needs should be listed.

The cost will be calculated based on the cost per day for the days listed or for the entire competition depending on how the facility is charging. Unless noted otherwise the cost per day is charged for the number of days between the arrival and departure day. You can not reserve a stall to arrive and depart on the same day.

When finished with the form select the ADD button

Horse Name	Stabling Type	Arrive Date	Depart Date	Special Needs	Cost	
Bailey		08/07/2007	08/12/2007		\$ 90	Delete Edit
Tack Room		08/07/2007	08/12/2007		\$ 85	Delete Edit
Bailey	\$50 Indoor Stall	08/07/2007	08/12/2007		not calculated	Add

T-Shirts / Programs / Other

This form is for pre-ordering special items for sale at this fest. Most of these items must be pre-ordered. Select the total quantity of each item for you club. Select the OK button when complete.

DRAFT Manual

ALBUQUERQUE VAULTERS

Extras

Item	Description	Cost	Units	Qty
2 CM T-Shirt	Child Medium	\$ 13		2 ▾
4 AS T-SHIRT	ADULT - S	\$ 17		0 ▾
6 AL T-SHIRTS	ADULTs - L	\$ 22		0 ▾
BBQ Dinner (12 years and older)	BBQ Pork and Chicken,Vegetarian Stuffed Shells,Baked Beans,Potatoe Salad,Cole Slaw,Roll,Drink,Desser	\$ 14		0 ▾
Program		\$ 5		3 ▾

REPORTS FOR YOUR INFORMATION

Order of Go

This shows links to files that the Fest Manager has uploaded. This may include a preliminary or final **Order of Go** and other files that the coach may need to read.

Close of Entries

After the close of entry the various entry forms will no longer be available. The 6 reports in this section will still be available and contain the information that was submitted for your club. It is formatted much like the entry forms. The Registration Report does not include the Horse Owner and Horse Trainer fields. It does include the classes and rounds in which a vaulter is registered. This is one place where you can check that the vaulters are all entered as you want.

SHEETS TO PRINT AND SUBMIT WITH PAYMENT

Payment Sheet

The first thing below the header is the close of entry date and the address of where to send the payment. The payment must be postmarked by the Close of Entries. **If the payment along with the required forms have not been mailed and postmarked by the close of entries, the club has not been registered for the competition. No Post Entries will be accepted.**

The payment sheet displays a breakdown of the fest fees along with the total owed.

DRAFT Manual

If the Fest Manager requires a Volunteer Coordinator the payment sheet will not print unless one has been entered. The entries and payment form are to be checked for correctness and signed by the person preparing the form, usually the coach.

Below this are fields to enter the number of barrels you are bringing, and any special needs or comments. This is written in after the sheet is printed.

Registration Fee for vaulters in competition classes:		2 X 85 =	\$ 170
Registration Fee for Longeurs (not also vaulters):		1 X 85 =	\$ 85
Additional Registration Fee for vaulters in one or more USEF Classes:		1 X 0 =	\$ 0
Registration Fee for vaulters only in Fun Fest:		0 X 0 =	\$ 0
Additional Registration Fee for vaulters in one or more Special Fee Classes:		0 X 0 =	\$ 0
Additional Registration Fee for all vaulters: ()		2 X 0 =	\$ 0
Team Events			
Double Events			
Individual Events			
Class 32 Silver Individual	Round Fee 1 x \$0 = \$0 +	Class Fee 1 x \$90 = \$90	\$90
Green Horse			
Class 70 Green Horse	Round Fee 1 x \$5 = \$5 +	Class Fee 1 x \$25 = \$25	\$30
Extras			
Programs / T-Shirts / BBQ / Etc.			\$ 48
USEF Fee Per Horse (\$7.00 Drug and Medication fee, \$5.00 USEF fee)		2 x \$ 12 =	\$ 24
Stabling			\$ 175
Total:			\$ 622

Your club's Volunteer Coordinator for this fest, as entered in CompWeb, is shown below.
Name, Phone #, and Email of Club's Volunteer Coordinator:
tom

I certify that I have reviewed the registration and payment information, and believe it to be complete and correct.

signed _____

phone _____ email _____
(person who entered registration information)

Please answer the questions below on the printed form before mailing.

Number of Barrels you are bringing? _____

Note any special needs here:

USEF Registration

This form must be completed for all vaulters, longeurs, and horses competing at USEF recognized competitions. The form should be printed and signed by the coach, all vaulters listed, or their parents if the vaulter is a minor, horse owners, and trainers. This form is revised each year by the USEF. Only the signature portion of the form is shown below.

BY SIGNING BELOW, I AGREE to be bound by all applicable Federation Rules and all terms and provisions of this entry blank.

Position(s) Vaulters, Alternates, Longeurs, Trainers, Coaches, and Horse Owners in alpha order	Gender M/F	Medal T/B/S/G	Rating C/B/A	AVA#	USEF # *	US Citizen	Signature of Participant (For minors, Parent or Guardian must also sign)
Vaulter Susan Caskey Horse Owner Trainer	Female	Silver	B	006	203387	Yes	_____ _____ Parent or Guardian
Longeur Marjorie Oakes Coach Horse Owner Trainer	Female			701		Yes	_____ _____ Parent or Guardian

* Blank USEF number is pending, must be filed in at Coach's Checkin!!!

ALL HORSES: Name (as registered with USEF)	AVA#	USEF# *	Sex	Age	Color/ Breed	Height	Trainer Name	Owner Name
Bailey	271	4973342	Mare	19	Bay	16.3	Susan Caskey	Susan Caskey

* Blank USEF number is pending, must be filed in at Coach's Checkin!!!

Stabling Emergency Information Cards

One card must be filled out for each horse. These cards will be posted on the stables to identify your stall at check-in. These card should be mailed with your payment.

GREAT FALLS VAULTERS

Emergency Information Cards

Please print and complete this card for EACH horse you have stabled at the competition. **If no horses are stabled at the competition, this page will be blank!** The card must be sent in with your payment or affixed to your stall immediately upon arrival. Each horse must have a complete and accurate Emergency Information Card attached to stall.

Name of Horse: Murphy

Horse Owner: Jennifer Williams

Name of Person Responsible for Care of Horse at Event: _____

Local Contact Information: _____

Bedding Requirements: _____

Any Health Problems (medications, etc.): _____

Any Special Feeding requirements: _____

Any mental or emotional problems: _____

CLUB ADMINISTRATIVE SETTINGS

Change Club Password

GREAT FALLS VAULTERS

[Change Password](#)

Suggestion: Use a mix of at least 6 letters and numbers.

Current Password:

New Password:

Verify New Password:

OK

Change Club Information for this event, enter Volunteer Coordinator

This form is used to enter or change the club's information for this competition. **The changes are not sent to the AVA to update their records.** This is the form to use to enter a Volunteer Coordinator for your club. For some competitions having a Volunteer Coordinator is required.

Modify Club Settings

Mt. Eden Vaulting Club

AVA Region	Region II
Address	11845 Skyline Blvd
City	Los Gatos
State	California
Zip	95033
Email Address (main point of contact)	
Volunteer Coordinator (for this event) <small>enter Name, Phone #, and Email</small>	

OK

Cancel

Official AVA Competition Information

These are links to other resources on the web. Some resources are located on the AVA Members Only site. Access to the AVA Member Only site is required to review these resources.